

The Conygre Trust

Invitation to Tender for the maintenance of the Recreation Field at Timsbury, Bath.

The Conygre Trust is responsible for the maintenance and management of the Timsbury Recreation Field and invites tenders for the maintenance of the field, to be submitted in writing to Mr Keith Lewis, Honorary Secretary to the Trust, 9 The Glebe, Timsbury, Bath, BA2 0LT, by no later than noon on 1st of February 2012.

The contract will be awarded for an initial period of three years, subject to satisfactory performance, commencing on 1 April 2012 with the possibility of extension at the conclusion of three years for a further two years. The successful contractor will need to show evidence of possession of suitable public liability insurance which must be maintained for the duration of the contract. This insurance must include indemnity principal.

The tender should provide a breakdown showing the cost of materials, labour, etc. and make clear the total annual fee which would be charged to the Trust in each of the coming three years in order to meet the specification set out below. It is required that separate prices be given for items 1b, 4 and 5. Members of the Trust may wish to meet with tenderers prior to awarding the contract and telephone/email contact details should be provided.

The specification below details the annual work required to maintain in first class condition the Recreation Field at Timsbury. The Tenderer is required to provide all labour, equipment, fuel and material needed to do the work and to maintain such equipment at their expense. The removal of all cuttings is to be done responsibly by and at the cost of the Tenderer. The following is a description of the work involved.

1) GRASS CUTTING

- a) The whole field is to be cut weekly between 1st March and 30th November.
- b) Cricket outfield is to have a second weekly cut during the season (1st May/31st August). The second cut is to be carried out on a Thursday or Friday and both cuts to be done before 4.30pm each day.
- c) The grass in the play area is to be cut every three weeks, March to November.
- d) Both sides of fence and also banking are to be strimmed.
- e) Field perimeters to be cut/strimmed five times per year.
- f) All grass cuttings from the play area to be collected and placed in grass cutting compound on site.
- g) It should be noted that Timsbury Cricket Club is responsible for the maintenance of the roped off cricket square.

2) HEDGES

- a) North Road and Bloomfield Road hedges are to be cut twice yearly in June and November.

- b) The top and hall side of the hedge along the east fence line from North Road to the tennis court is to be cut once per year.**
- c) All cuttings to be removed from site.**

3) SPRAYING

- a) Field is to be sprayed once per year in April with a selective weedkiller for plantain and clover.**
- b) Fence line between tennis court and Lippiatt Lane entrance once per year with general weedkiller.**
- c) Around tennis court once per year with general weedkiller.**

4) TOP DRESSING AND SEEDING

- a) Goal mouths and centre circles on both football pitches to be seeded and top dressed using screened top soil, in order to level the playing surface, once per year on completion of football season.**
- b) Areas of football pitches covered by cricket outfield to be also treated as above, for area see attachment 1. A radius of 60 metres from the wicket area is considered to be reasonable.**

5) ROLLING

Both football pitches to be rolled weekly during football season.

6) GRASS CUTTING COMPOUND

Compound to be emptied a minimum of once per year or as required and cuttings to be removed from site. This compound can not be used to store cuttings other than those from the Trust grounds.

7) TENNIS COURT

Invasive growth through fence is to be cut back once per year.

8) WORK SHEETS

A record of work undertaken (with dates) is to be maintained and made available to the Trust upon request.

Attachment 1

